# Quality Report Template

# Section 1 – Cover page

| Information required | Detail |
| --- | --- |
| Training Package title and code | **RGR Racing and Breeding Training Package V4.0** |
| Number of new qualifications and their titles[[1]](#footnote-1) | **0** |
| Number of revised qualifications and their titles | 2  RGR20221 Certificate II in Racing Industry  RGR40221 Certificate IV in Racing Industry (Jockey) |
| Number of new units of competency and their titles | 0 |
| Number of revised units of competency and their titles | 0 |
| Confirmation that the panel member is independent of:   * the Training Package or Training Package components review (‘Yes’ or ‘No’) * development and/or validation activities associated with the Case for Endorsement   (‘Yes’ or ‘No’)   * undertaking the Equity and/or Editorial Reports for the training package products that are the subject of this quality report (‘Yes’ or ‘No’) | I confirm that I, Maree Thorne, am independent of:  the Training Package or Training Package components review (YES)  development and/or validation activities associated with the Case for Endorsement  (YES)  undertaking the Equity and/or Editorial Reports for the training package products that are the subject of this quality report (YES) |
| Confirmation of the Training Packages or components thereof being compliant with the *Standards for Training Packages 2012* | **Yes, I confirm that the Training Package components for endorsement are compliant with the *Standards for Training Packages 2012*** |
| Confirmation of the Training Packages or components thereof being compliant with the *Training Package Products Policy* | **Yes, I confirm that the Training Package components for endorsement are compliant with the *Training Package Products Policy*** |
| Confirmation of the Training Packages or components thereof being compliant with the *Training Package Development and Endorsement Process Policy* | **Yes, I confirm that the Training Package components for endorsement are compliant with the *Training Package Development and Endorsement Process Policy*** |
| Panel member’s view about whether:   * the evidence of consultation and validation process being fit for purpose and commensurate with the scope * estimated impact of the proposed changes is sufficient and convincing | **The CfE indicates a small number of stakeholders involved in the revisions (11) although it is acknowledged that these stakeholders represent racing industry associations rather than individual interests and is therefore taken at face value to be commensurate with the scope of the changes.**  **The proposed changes may initially appear to be minor in nature including in stakeholders’ perceptions (moving core to elective and visa versa without altering net number of units), however the removal of micro business finance units from core of the Certificate IV qualification in particular, potentially alters the occupational outcome of the qualification, according to the Training Package Products Policy requirements for determination of equivalency. QA discussion with the developer indicates awareness of the impact has been considered, with the developer investigating strategies with the RTO regulator to minimise, if possible, the impact of non-equivalent outcome necessitating fees and other requirements for addition to scope.** |
| Name of panel member completing Quality Report | **Maree Thorne** |
| Date of completion of the Quality Report | **21 April 2021** |

# Section 2 – Compliance with the Standards for Training Packages 2012

| Standards for Training Packages | Standard met  ‘yes’ or ‘no’ | Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports) |
| --- | --- | --- |
| Standard 1  Training Packages consist of the following:   1. AISC endorsed components:  * qualifications * units of competency * assessment requirements (associated with each unit of competency) * credit arrangements  1. One or more quality assured companion volumes | ***Yes*** | The proposed components for endorsement in the RGR Racing and Breeding Training Package Version 4.0 meet the requirements of Standard 1.  The Training Package components in the Case for Endorsement (CfE) includes:  two revised qualifications  No units of competency were reviewed or are proposed for endorsement in this project.  The CfE specifies that no credit arrangements exist for the qualifications for endorsement at the time of development.  The RGR Racing and Breeding Training Package Version 4.0 Companion Volume Implementation Guides (CVIG) provides implementation advice, have been updated to include the revised qualifications and has been quality assured in this process. |
| Standard 2  Training Package developers comply with the *Training Package Products Policy* | ***Yes*** | Skills Impact has complied with the requirements of Standard 2 - Compliance with the Training Package Products Policy (TPPP). Supporting evidence includes:  Compliance with changes to coding of two components proposed for endorsement  Prerequisite units for core units have been repositioned in the Certificate IV qualification structure as core units  Pathway advice for qualifications is included in the CVIG  Entry requirements specified for the Certificate IV in Racing (Jockey) have been expressed in terms of competency as required by the TPPP  Imported units in qualifications have been updated to reflect endorsed unit codes and titles  The Editorial Report raised note for QA to consider ‘equivalence’ determination of qualifications according to the specific requirements of section 3.4 of the TPPP. Advice to the developer that Certificate IV in Racing (Jockey) was not equivalent due to the removal of micro business units from the core changing the outcome of the qualification, was adopted by the developer.  The Equity Report confirms that advice on access and equity considerations including reasonable adjustment is included in the RGR CVIG. |
| Standard 3  Training Package developers comply with the AISC *Training Package Development and Endorsement Process Policy* | ***Yes*** | The CfE provides information about the Racing and Breeding Industry Reference Committee’s (IRC) and Skills Impact’s development processes for the two qualifications included in the CfE and compliance with the *Training Package Development and Endorsement Process Policy (TPDEPP)* including:  Establishment of a Subject Matter Expert (SME) working group drawn from IRC members representing racing industry associations.  promotion through a variety of channels of consultation and validation strategies and opportunities for participation and compliant timeframes for each phase of consultation and validation  flexible communication and engagement strategies, as required by nature of the industry and current national restrictions on travel and face to face events  summaries of feedback, responses and actions available on the website for each stage of the project, which were examined in the quality assurance process to confirm stakeholder engagement and developer actions undertaken. |
| Standard 4  Units of competency specify the standards of performance required in the workplace | ***Not applicable*** |  |
| Standard 5    The structure of units of competency complies with the unit of competency template | ***Not applicable*** |  |
| Standard 6  Assessment requirements specify the evidence and required conditions for assessment | ***Not applicable*** |  |
| Standard 7  Every unit of competency has associated assessment requirements. The structure of assessment requirements complies with the assessment requirements template | ***Not applicable*** |  |
| Standard 8  Qualifications comply with the Australian Qualifications Framework specification for that qualification type | Yes | The QA process confirmed qualification packaging rules specify requirements to ensure AQF outcomes for qualifications are met by the specified packaging rules and elective selection. |
| Standard 9  The structure of the information for the Australian Qualifications Framework qualification complies with the qualification template | ***Yes*** | The QA process has confirmed that the structure of the revised RGR qualifications comply with the qualification template, including prerequisite units for core units previously included as electives in the Certificate IV in Racing (Jockey) being moved to core units to reflect the requirement that they are mandatory to achieve the qualification. |
| Standard 10  Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template | ***Yes*** | No national credit arrangements exist for the revised qualifications. Page seven of the CVIG confirms that:  ‘*There are currently no nationally applicable credit arrangements between any Skills Impact training package qualification and higher education qualification’*. |
| Standard 11  A quality assured companion volume implementation guide produced by the Training Package developer is available at the time of endorsement and complies with the companion volume implementation guide template. | ***Yes*** | The Editorial Report confirms that:  ‘the Training Package components in this submission are accompanied by theRGR V4.0 CVIG, which has been updated to include the units [sic] in this submission.The CVIG complies with the companion volume implementation guide template included in the 2012 Standards’.  The CVIG was reviewed and quality assured in this process, with edits and amendments recommended adopted by the developer. |
| Standard 12  Training Package developers produce other quality assured companion volumes to meet the needs of their stakeholders as required. | ***Not applicable*** |  |

# Section 3 – Compliance with the training package quality principles

Note: *not all training package quality principles might be applicable to every training package or its components. Please provide a supporting statement/evidence of compliance or non-compliance against each principle.*

**Quality principle 1. Reflect identified workforce outcomes**

|  |  |  |
| --- | --- | --- |
| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance/non compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| Driven by industry’s needs | Yes | The two revised qualifications proposed for endorsement for RGR v4.0 align to the Case for Change as outlined in the CfE.  Additional amendments suggested by stakeholders were considered by the developer, and due to the limited scope of the Case for Change, have been registered for future consideration, to enable the project to meet the Activity Order timeframes.  The CfE acknowledges varying opinions raised by the IRC and other stakeholders in relation to inclusion of licencing requirements as qualification entry requirements (medical clearance, health/fitness/riding weights) which have been included as implementation considerations for Registered Training Organisations prior to learner commencement in the Certificate IV in Racing (Jockey) qualification. |
| Compliant and responds to government policy initiatives  Training package component  responds to the COAG Industry and Skills Council’s (CISC) training package-related initiatives or directions, in particular the 2015 training package reforms. Please specify which of the following CISC reforms are relevant to the training product and identify supporting evidence:   * ensure obsolete and superfluous qualifications are removed from the system * ensure that more information about industry’s expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices * ensure that the training system better supports individuals to move easily from one related occupation to another * improve the efficiency of the training system by creating units that can be owned and used by multiple industry sectors * foster greater recognition of skill sets | Yes | The endorsed components respond to the COAG Industry and Skills Council’s (CISC) training package reforms, specifically:  **ensure that more information about industry’s expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices**  Information about industry’s expectations about learner access to the Certificate IV in Racing (Jockey) prior to commencement has been specified in the CVIG. |
| Reflect contemporary work organisation and job profiles incorporating a future orientation | Yes | Changes made to the qualifications were specifically to align the qualification outcomes to current job profiles (jockey) and enable flexible use of Certificate II qualification for non horse specific racing industry job roles.  Additional information in the CVIG for RTOs to consider suitability of learners for future industry employment reflects industry expectations. |

**Quality principle 2: Support portability of skills and competencies including reflecting licensing and regulatory requirements**

| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| --- | --- | --- |
| Support movement of skills within and across organisations and sectors | Yes | Packaging rules in the qualifications enable flexibility in the selection of electives, including enabling imported electives for broader job roles or industry applications. |
| Promote national and international portability | Not applicable | No units of competency have been revised in the components for endorsement. |
| Reflect regulatory requirements and licensing | Yes | Licencing and regulatory requirements for the racing industry vary across jurisdictions. Reference has been made in the qualifications to ensure requirements reflect relevant jurisdictional requirements. |

**Quality principle 3: Reflect national agreement about the core transferable skills and core job-specific skills required for job roles as identified by industry**

| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| --- | --- | --- |
| Reflect national consensus | Yes | Stakeholders from national industry racing associations have confirmed agreement with the changes made to the qualifications to remove the BSB micro business units from core to elective in the Certificate IV qualification and move the horse specific unit from core to elective in the Certificate II qualification.  The CfE identifies some varying opinion on inclusion of licencing requirements (health and fitness, weight for specified riding classes etc) as ‘entry requirements’, information which has been included as recommended Consideration in the CVIG. |
| Recognise convergence and connectivity of skills | Yes | Both qualifications proposed for endorsement include imported units from other nationally endorsed training packages (ACM, BSB, AHC, HLT, SIT, SIS, PSP) as listed electives, and allow for import of units within the packaging rules. |

**Quality principle 4: Be flexible to meet the diversity of individual and employer needs including the capacity to adapt to changing job roles and workplaces**

| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| --- | --- | --- |
| Meet the diversity of individual and employer needs | Yes | The Certificate II enables application via streams to range of roles in broader racing industry, and removal of *ACMEQU205 Apply knowledge of horse behaviour* from core, enables application to individuals/employers without direct involvement with animals.  Both qualifications proposed for endorsement enable flexible application for individual and employee needs through the selection of appropriate electives, including imported electives. |
| Support equitable access and progression of learners | Yes | Entry requirements for the Certificate IV in Racing (Jockey) are expressed, as required by the TPPP as competencies with wording indicating competency can be attained via completion of units/qualifications and/or relevant industry experience.  Units of competency have not been reviewed in this project, so existing units with prerequisites, including chains of prerequisites remain unchanged. Changes were made to include units that are prerequisites for core units as core units, rather than electives to clarify the Certificate IV qualification structure for RTOs. |

**Quality principle 5: Facilitate recognition of an individual’s skills and knowledge and support movement between the school, vocational education and higher education sectors**

| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| --- | --- | --- |
| Support learner transition between education sectors | Yes | The CVIG includes the recommendation that the Certificate II is suitable for entry level VET delivery to secondary school students, whilst the Certificate IV in Racing (Jockey) is recommended by the IRC in the CfE as suitable for apprenticeship delivery.  The CVIG indicates there are no national credit arrangements between the revised qualifications and Higher Education qualifications at the time endorsement. |

**Quality principle 6: Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements**

| Key features | Quality principle is met: Yes / No or N/A | Evidence demonstrating compliance with the quality principle  Please see examples of evidence in the *Training Package Development and Endorsement Process Policy* |
| --- | --- | --- |
| Support implementation across a range of settings | Yes | As referenced in the Equity Report, the RGR v4.0 CVIG provides advice on:  Pathways, access and equity (described and addressed with advice on reasonable adjustments for learners with disabilities) and Foundation skills.  Information has been included in the CVIG regarding industry expectations and recommendation for considering learner suitability prior to commencement of the Certificate IV in Racing (Jockey) in relation to licence requirements (weight, health, fitness, medical clearance). |
| Support sound assessment practice | Not applicable | No units were reviewed or revised in this project. |
| Support implementation | Yes | The training package components provided for quality assurance were presented in full, and in a format required to comply with the National Register requirements for publication.  The Editorial Report confirms that editorial suggestions made were incorporated or explained, and recommendations made in this quality assurance process have been similarly addressed by the developer.  Components contain links as required by the templates to the RGR CVIG 4.0 which has been updated to include both components being proposed for endorsement, has been quality assured in this process and is ready for publication at the same time as the Training Package components. |

1. When the number of training products is high the t*itles can be presented as an attached list.* [↑](#footnote-ref-1)