

Small Companion Animal Incident Management



Stakeholder Feedback Report - Drafts Available

February 2022

Draft units of competency and skill sets for the Companion Animal Incident Management Project were made available on the Skills Impact website for stakeholder review from 26 November 2021 to 5 January 2022. This period was extended to allow more time for stakeholders affected by COVID-19 restrictions. Please visit the website to view a full list of the documents that were submitted for consultation during this phase: <https://www.skillsimpact.com.au/animal-care/training-package-projects/small-companion-animal-incident-management-project/>

Feedback was received from a variety of stakeholders around the country via the Skills Impact Feedback Hub, webinars, phone and email, as follows:

	ACT	NSW	NT	QLD	SA	TAS	VIC	WA	National
Government Federal									
Government State									
Government Local									
Employer									
Peak Industry Body									
IRC Representative									
Regulator									
Training Board									
Registered Training Organisation (RTO)									
Union									
State Training Authority (STA)									
Other									

General note: Stakeholders of all types were contacted in each jurisdiction to both inform them of the project and to encourage them to be involved.

Feedback received during the 'Drafts Available' period for the units and skill sets that have been developed for the Companion Animal Incident Management Project has been positive thanks to extensive input from subject matter experts in the lead up to these drafts. Changes and updates suggested by stakeholders during this stage have been taken on board and updates have been made to the units and skill sets to help meet the needs of those involved with the rescue of companion animals during incidents. For a full breakdown of the documents available for feedback during this additional phase, please visit the Skills Impact website for copies of the draft documents along with supporting documentation to inform these changes.

Below is a summary of the feedback raised during the Drafts Available phase and how these queries have been dealt with. This involves a consideration of the information provided, views of industry stakeholders and from people who are part of the Subject Matter Expert Working Group process. Resolutions are constructed to consider the needs and views of stakeholders to the extent possible, and to comply with the Standards for Training Package 2012. The resolutions may represent a compromise on one or more stakeholder views with the aim of a workable outcome for industry State and

Territory Training Authorities (STAs) and training providers.

Acronyms - PC – Performance Criteria, PE – Performance Evidence, KE – Knowledge Evidence, AC – Assessment Conditions, SMEs – Subject Matter Experts, SMEWG – Subject Matter Expert Working Group, CVIG – Companion Volume Implementation Guide, UG - User Guide, ACM - Animal Care Management

General

Organisation Type: Employer

Coverage: QLD

Stakeholder Comments:

a unit as an intro to AIIMS to be in one of the Skill Sets. Could include PUAOPE012 Control a Level 1 incident training.gov.au - PUAOPE012 - Control a Level 1 incident

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. PUAOPE012 Control a Level 1 incident has been included in ACMSS000X3.

ACMSS000X1 Small Companion Animal Incident Management Planner Skill Set

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

proposing to delete BSBINS401 - Analyse and present research information from this skill set because it is too generic and superfluous

Additional Stakeholder Support: Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. BSBINS401 has been deleted from ACMSS000X1.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support removing 'Small' from title

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small' has been removed from the title.

ACMSS000X2 Community Small Companion Animal Incident Management Awareness Campaign Officer Skill Set

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

this is a good skill set for councils

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Glad to know this skill set may be used for councils.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support removing 'Small' from title

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small' has been removed from the title.

ACMSS000X3 Small Companion Animal Incident Management Team Leader Skill Set

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Suggestion to strengthen the language for the target group and statement of attainment so that candidates realise that successful attainment of this certificate does not qualify you as a team leader in all emergencies.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback A statement was added to the 'pathway information' denoting that this does not qualify candidates to be team leaders in general.

Organisation Type: Employer

Coverage: QLD

Stakeholder Comments:

proposed including PUACOM001 Communicate in the workplace

Consideration and Proposed Resolution: Noted

Thank you for the feedback. PUACOM001 was considered for inclusion but seen to be too generic. ACMAIM3X1 Communicate with companion animal owners about incident management processes has been included in the skill set. This unit has received some additional updates to strengthen the communication aspects and make it more specific to animal incidents.

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

(webinar discussion)

the number of units in this skill set (too many) led to recommendations that the following units be deleted from the skill set:

- ACMARM408 - Coordinate seizure of animals
- ACMARM405 - Assist with the euthanasia of animals
- ACMWHS301 - Contribute to workplace health and safety processes

And to add PUAOPE012 Control a Level 1 incident

ACMAIM3X1 Communicate with small companion animal owners about incident management processes and the welfare of their animals (with a shorter title) to remain.

Additional Stakeholder Support: Employer - NSW x 2, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

Number of units in this skill set were revised and the following units deleted:

- ACMARM408 - Coordinate seizure of animals
- ACMARM405 - Assist with the euthanasia of animals
- ACMWHS301 - Contribute to workplace health and safety processes

PUAOPE012 Control a Level 1 incident was added.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support removing 'Small' from title

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small' has been removed from the title.

ACMSS000X4 Small Companion Animal Incident Management Worker Skill Set

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

This skill set applies to organisational volunteers - this skill set should have a unit on communication

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. This skill set has a unit on communication - ACMAIM3X1 Communicate with companion animal owners about incident management processes - which has received some additional updates to strengthen the communication aspects and make it more specific to animal incidents.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support removing 'Small' from title

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small' has been removed from the title.

Assessment Conditions

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 3c: owners/caretakers

Consideration and Proposed Resolution: Noted

Thank you for the feedback. 'People' added. It covers owners/caretakers.

General

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

My initial response would be that rescue is an appropriate term to use.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. SMEs agreed to retain 'rescue' because it is the word used in emergency legislation and it can mean 'extrication or relocation'. A definition has been added to the User Guide.

Knowledge Evidence

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

Bullet 14: 'Regulatory requirements' seems quite broad for a potentially high-risk role in this unit. Is it helpful to specify in what areas? I.e. Animal management and handling, animal welfare, OH&S, etc?

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Changed to: "emergency and animal welfare regulatory requirements".

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 1: Add disease outbreak? Human and/or animal?

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Risk to people and companion animals retained which should cover this.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 15: life stages might be a good term to use here

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Added to KE:

- animal feed, including specialised feed for special requirements of different species, animals at different stage of life and recently whelped litters

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Suggestion to remove some of the second level bullet points in the units where KE is too long and incorporate the information in the User Guide.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Second level bullet points relating to shelter details and range of incidents deleted and included in the User Guide.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Bullet 7 includes examples such as 'cats stuck in trees, dogs with their heads stuck in fences and birds in trees' but when discussion ensued it was agreed that all the detail currently relating to this point be moved to the Companion Volume Information Guide.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. The detail in this KE point has been removed from the unit and added to the User Guide as suggested.

Performance Criteria

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.3: Defensive handling techniques might be appropriate here?

Consideration and Proposed Resolution: Noted

Thank you for the feedback. PC not changed so as to remain broad enough for various types (and severity) of incidents.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.4: Handling would be preferred over controlling

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Controlling' deleted. PC now reads as:

'Catch or contain companion animals using safe handling and basic restraint and fear-free methods'.

Performance Evidence

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

Bullet 1: suggest one incident scenario be of low/medium risk and one of higher risk (e.g. heatwave relocating pets of vulnerable people, vs managing pets after bushfire)

Additional Stakeholder Support: Peak Industry Body - WA x 1

Consideration and Proposed Resolution: Noted

Thank you for the feedback. It would be difficult to distinguish between risk level for assessment purposes. SMEs agreed on the following statement which ensures at least more than one scenario is performed:

'There must be evidence that the individual has:

- participated in a team responding to two different incident scenarios involving companion animals, taking on a different allocated role in each scenario.'

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Agree further discussion required for PE.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Discussion during consultation webinars and with SMEWG lead to PE being changed to the following:

'There must be evidence that the individual has:

- participated in a team responding to two different incident scenarios involving companion animals, taking on a different allocated role in each scenario.'

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Keep PE as is

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

PE is:

'There must be evidence that the individual has:

- participated in a team responding to two different incident scenarios involving companion animals, taking on a different allocated role in each scenario.'

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Participate in small companion animal rescue during a major incident

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Title has been revised to 'Participate in companion animal rescue'.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(Webinar discussion)

Support title and AQF level of this unit.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

ACMAIM305X Carry out casualty and post-rescue management of animals

Application

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Does this also include at the evac centre? One thing that needs to be considered at the evac centre is the management of pet owners/caretakers. i.e. access to animals, identification, record keeping, policies pertaining to, etc.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. This unit is not specifically related to evacuation centre. The suggestions here are addressed in another new unit 'Communicate with companion animal owners about incident management processes'.

Knowledge Evidence

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5e: ??

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. KE bullet 5e deleted.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 9: Remove syringe

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Syringes deleted.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 1a: This is slightly odd terminology. Could be amended to just level of consciousness

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Level of exhaustion changed to just 'level of consciousness' in KE point.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5: Amend to fear and anxiety and remove stimulation

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Stimulation' removed from this KE point.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5c: Amend to reduction of environmental stimulus

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Noise protection' changed to 'reduction of environmental stimulation' in a second level KE point.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5a: Amend to housing

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. "Confinement" changed to "housing" in a second level KE point.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5d: ??

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. This should be 'companion animal care'. 'Care' added to clarify this second level KE point.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 6: Amend to "methods (or techniques) of physical and chemical restraint"

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Amended Bullet 6 in KE to: 'methods of physical and chemical restraint.'

Performance Criteria

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC2.1: change to 'Facilitate'

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. PC 2.1 'organise' changed to 'facilitate'.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC2.3: This point could be widened to not just include identification details. Ideally records should include all details such as health status, where found, dates, personnel, location held, behaviour notes etc

Consideration and Proposed Resolution: Noted

Thank you for the feedback. This PC and the corresponding KE have deliberately been left broad so that the specific recording requirements can be contextualised for the workplace and the incident.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC1.5: What is natural sedation?

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Natural sedation is natural herbs and use of melatonin (for dogs).

ACMAIM3X1 Communicate with small companion animal owners about incident management processes and the welfare of their animals

Organisation Type: Registered Training Organisation

Coverage: VIC

Stakeholder Comments:

Agree with above - Probably not needed, repeated in other units ACMAIM3X2 E 5, ACMAIM2X1 PC 3.4

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Regional SMEs felt that this unit should be developed because it specifically addresses their needs.

Application

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

Should recognising when to refer an owner to a medical professional be included, given the stressful situations this might occur in?

Consideration and Proposed Resolution: Noted

Thank you for the feedback. SMEWG thought that the KE point on 'animal welfare practices' is sufficient to address this point.

General

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support this unit, noted that in a small regional town this unit could be very relevant. ensure that the language is suitable (as used in emergency services)

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Emergency services language - such as reference to Australasian Inter-service Incident Management System (AIIMS) in KE and "chain of command" in PC 1.1 - has been included throughout the unit.

Organisation Type: Other

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - If this unit is required, should it only apply during an incident, e.g., keeping the public informed during the incident?

A - It should apply before an incident (where possible), during and post.

Additional Stakeholder Support: Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Noted

Thank you for the feedback. This question was put to regional SMEs (who are most likely to use this unit) and it was felt that raising awareness before an incident is addressed in ACMAIM4X2. This unit does cover communication during and post incident.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Communicate with small companion animal owners about incident management processes and the welfare of their animals

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Title changed to "Communicate with companion animal owners about incident management processes".

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Bullet 9 includes examples such as 'cats stuck in trees, dogs with their heads stuck in fences and birds in trees' but when discussion ensued it was agreed that all the detail currently relating to this point be moved to the Companion Volume Information Guide.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. The detail in this KE point has been removed from the unit and added to the User Guide as suggested.

Application

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

The working group thinks that the reference to 'extricate' in the Application is in context and should be retained. There should be a generic reference to AIIMS in a PC and KE.

Additional Stakeholder Support: Employer - NSW x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Extricate' retained in Application. Generic reference to Australasian Inter-service Incident Management System (AIIMS) is in PC 2.5 and in KE.

Knowledge Evidence

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 1d: Haz mat, disease outbreak?

Consideration and Proposed Resolution: Adopted

The following has been included as second level bullet points in KE under "incident types":

human induced hazards,

- day to day incidents involving the rescue of companion animals, occurrences that can be resolved by local resources, and
- occurrences that are likely to entail inter/intra state and possibly international resources for major incidents.

Occurrences includes disease outbreaks.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 14c: Noise minimisation/control is important too

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Noise minimisation/control added as a second level bullet point in KE.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 17: external and internal identification and records

Consideration and Proposed Resolution: Noted

Thank you for the feedback. There was a lot of discussion on this point because some SMEs were concerned that we shouldn't be mandating microchipping in this unit. The following wording was agreed upon: 'methods used to identify animals (with the availability of a microchip reader), and record-keeping requirements'.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 14a: cages, pens, yards, kennels, etc

Consideration and Proposed Resolution: Noted

Thank you for the feedback. This detail has been moved to the User Guide to reduce superfluous content in the KE.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 19: Nutrition that satisfies species, life stage and physical/medical requirements

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. KE Bullet 19 changed to: 'Nutrition that satisfies species, life stage and physical/medical requirements'.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Suggestion to remove some of the second level bullet points in the units where KE is too long and incorporate the information in the User Guide.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Second level bullet points relating to incident action plan, shelter details and range of incidents deleted and included in the User Guide.

Organisation Type: Employer

Coverage: VIC

Stakeholder Comments:

PC 1.1 agrees with the inclusion of people here.

PC 2.4 'If these are companion animals, why would there be a release area? Would these not be confined until they can be returned to their owner?'

PC 4.3 'Place in enclosures?'

PC5.2: 'Could this be 'provide owners with updates as appropriate' rather than 'as much information as possible?'

PC5.3: 'disposal though confronting is accurate here. '

PC 6.1: 'Perhaps 2 separate PC could work best here, one to cover recovery, cleaning and storage of the equipment, one to cover that of the area?'

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

PC1.1 - Thank you - retained as suggested

PC2.4 - The release area is temporary unless the owner's home may be destroyed - added 'temporary' to clarify this.

PC4.3 - Added as suggested

PC5.2 - Amended as suggested

PC5.3 - Thank you - retained as suggested

PC6.1 - Amended as suggested. PCs now read as:

'6.1 Recover, clean and store equipment according to workplace procedures and biosecurity requirements

6.2 Remove waste and debris according to workplace procedures'

Organisation Type: Employer

Coverage: VIC

Stakeholder Comments:

General - 'Is this unit at the level of leading? Other references are 'under instruction'?'

KE bullet 4: 'Perhaps including modes of communication to be known, also?'

KE bullet 10: 'For small companion animals, it might be appropriate to mention transport devices such as cages appropriate to size and species of animal.'

KE bullet 14: 'This makes me think of large animals, see above comment about transport cages ' '

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

Changed to 'working in a team'.

KE bullet 4 - Added as suggested

KE bullet 10 - Added as suggested

KE bullet 14 - Deleted barriers

Organisation Type: Employer

Coverage: VIC

Stakeholder Comments:

PE: 'Perhaps stipulation of a range of species would be useful here? Two different species?'

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Discussion with SMEWG about PE was extensive and the current statement was supported:

'There must be evidence that the individual has:

- prepared for the extrication of two different companion animal species and performed a rescue or extrication in three different incident scenarios'

Organisation Type: Employer

Coverage: VIC

Stakeholder Comments:

AC: bullet 2 (c) re mannequins: supports the inclusion of this to ensure simulations can be used as opposed to live animals.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Mannequins included in AC.

Performance Criteria

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.2: Remove "and stimulation"

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Stimulation' removed from PC 3.2.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.3: Add low stress

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Low stress' added to PC 3.3.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.4: Change to physical or chemical restraint

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Or chemical' added to 'restraint' in PC 3.4.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.5: Language could be improved

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Reworded to: 'Assess and monitor animal behaviour to ensure safety and animal welfare and maintain situational awareness at all stages'.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC3.6: situational

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. PC 3.6 has been deleted.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC4.3: Transfer to treatment/holding pen?

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Current wording 'planned enclosure' agreed on by SMEWG after much discussion during initial drafting of this unit, so this has not been changed.

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

PC3.4: Suggest element 3.4 is before 3.3

Consideration and Proposed Resolution: Noted

Thank you for the feedback. SMWEG advised that in an emergency you would act on containing the animals before contacting the owners. It would waste time if you had to locate the owners.

Performance Evidence

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

Bullet 1: Suggest 3 scenarios should vary in risk e.g. low, med, high.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. Discussed including risk with SMEWG but it was decided it would be too difficult to assess.

PE is as follows, so that multiple incidents are performed:

'There must be evidence that the individual has:

- prepared for the extrication of two different companion animal species and performed a rescue or extrication in three different incident scenarios.'

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Keep PE as is

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

PE is:

There must be evidence that the individual has:

- prepared for the extrication of two different companion animal species and performed a rescue or extrication in three different incident scenarios

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - Performance Evidence

Currently says: 'performed a rescue or extrication in three different incident scenarios.'

Some stakeholders have suggested including stipulation of a range of species/2 different species?

A - Working group decided to stipulate 2 species.

Q - There have also been suggestions for two live incidents and one simulated.

A - Attendees commented 'It may be too dangerous to perform a rescue without additional skills such as ropes training. It may be better to say as part of a team rescuing....' Working group therefore agreed that it is not feasible to specify live/simulated incidents.

Additional Stakeholder Support: Employer - NSW x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

Discussion about PE was extensive and in the end the current statement was supported:

'There must be evidence that the individual has:

- prepared for the extrication of two different companion animal species and performed a rescue or extrication in three different incident scenarios'

In addition, Assessment Conditions updated to include the following statement in the 'physical conditions' section to allow both live and simulated assessment under certain conditions:

- ' skills must be demonstrated in a workplace setting or an environment that accurately represents workplace conditions or an incident – this includes the use of simulations and scenarios where assessment would be unsafe, impractical or unethical.'

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Perform small companion animal rescue during a major incident

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Title changed to 'Perform companion animal rescue'.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(Webinar discussion)

Support title and AQF level of this unit.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback and support of the title and AQF level for packaging.

ACMAIM4X1 Determine database information requirements for small companion animal evacuation processes and facilities

Knowledge Evidence

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Bullet 7: should be amended because not all owners like to get their animals microchipped (change to something like access to information about microchipping)

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Changed to 'access to information about animal microchipping'.

Performance Evidence

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - Some stakeholders have suggested including in the PE, movement methods of 2 species, identification of 3 (or 2) suitable facilities. Should these be included?

A - There is no need to specify species for a database

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Species not added to the PE.

Title

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

What database/s is this referring to? I'm not sure what the purpose of this unit is.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. It could apply to local councils' or emergency services' databases. The purpose of this unit is for preparation for animal evacuation and being aware of the need for databases for record keeping during an incident, whether suitable databases already exist (and if so, their accessibility), and if not, requirements for creating a database. Industry stakeholders in regional areas in particular have expressed a need for this unit.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Determine database information requirements for small companion animal evacuation processes and facilities

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Title amended to 'Determine database information requirements for companion animal evacuation processes and facilities'.

ACMAIM4X2 Conduct a small companion animal incident awareness campaign

Elements

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

E1: Is it just the evacuation itself that we should be interested in here? Or the whole topic of emergency awareness and planning for pet owners and caretakers?

Consideration and Proposed Resolution: Noted

Thank you for the feedback. The focus is on relocating animals during an incident so that owners and caretakers know where to go, what they should bring, and what to expect. So it covers more than just the 'moment of relocation'. The KE provides clarification on what could be covered, and the User Guide goes into further depth.

General

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Am interested in the thinking behind this change in terminology

Consideration and Proposed Resolution: Noted

The topic of appropriate terminology for this suite of units was a heavily discussed topic with the SMEWG during initial drafting of these units. Advice at the time was to gather feedback from additional stakeholders to see what would be the most agreed upon language to use. In this case, reference to 'relocation' was preferred, and has been used throughout.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

good unit for a regional town
Change 'evacuation' to 'movement' or 'relocation'?

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Changed 'evacuation' to 'relocation'.

Knowledge Evidence

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Suggestion to remove some of the second level bullet points in the units where KE is too long and incorporate the information in the User Guide.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Excessive KE second level bullet points removed and added to User Guide.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Conduct a small companion animal incident awareness campaign

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Title is 'Conduct a companion animal incident awareness campaign'.

ACMAIM5X1 Plan for the rescue of small companion animals during major incidents

Organisation Type: Other

Coverage: NSW

Stakeholder Comments:

No prerequisite to be added

Additional Stakeholder Support: Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. No prerequisite has been added.

Elements

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

E2: Consult with local stakeholders on what their EMPs are and what arrangements and partnerships are already in existence.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. PCs 2.1 and 2.3 should adequately address this.

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

E2: Consider including discussing/clarifying roles of stakeholder groups in the plan, and strategies for where there is overlap or gaps.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. This is addressed in PC 2.3 - clarifying roles.

General

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Need to consider somewhere, the management of unowned animals or those without an identifiable owner while they are in care. Things to consider are legal and ethical processes for "stray" animals.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Added 'management of unowned animals or animals or animals without an identifiable owner' to KE.

Knowledge Evidence

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 5d: other suggestions as mentioned previously

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Second bullet point under "major incidents" was expanded to include "occurrences that are likely to entail inter/intra satate and possibly international resources". This includes "disease outbreak". This has also been included in other relevant units.

Organisation Type: State Government

Coverage: VIC

Stakeholder Comments:

PC1.4: consider identifying other pet animals that may need rescue in the same emergency response (that are not small companion animals), and include strategies to manage them – e.g. refer to agency dealing with pet ponies and pet alpacas in a fire/flood affected area.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Deleted "small" so as to broaden the coverage and include all companion animals.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - PC4.1 and 4.2 and KE: should we include reference to SEV and AIIMS?

A - Yes

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. SEV and AIIMS referred to in PCs 4.1 and 4.2.

Title

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Plan for the rescue of small companion animals during major incidents

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Reference to "small" removed from title and all aspects of the unit.

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

supports this unit and proposes including:

- more points on infection control and temporary facility management in KE (distinction between long term and short-term facility) – see KE in 4X1
- Plans for access by owners
- Access to medication – some owners want to visit and provide medication
- Recording processes for providing care or processes for unclaimed animals
- Methods of identification

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. These suggestions have been adopted. 'Access to companion animal owners' added as a second level bullet point under 'facility capacity' in KE.

Reference to medication added to veterinary care in KE.

Knowledge Evidence

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 16: animal care and welfare practices

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Added 'care' to 'animal welfare practices' KE bullet 16.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 1: access to essential communications networks i.e. has internet service and power

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Access to essential communications networks' added as a second level bullet in KE as suggested.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

Bullet 2f: Municipal and community facilities such as halls, sporting venues, community centres,

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Added "Municipal and community facilities such as halls, sporting venues, community centres" to bullet 2f KE as suggested.

Performance Criteria

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC2.1: and existing arrangements

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. "Existing arrangements" added to PC 2.1.

Organisation Type: Peak Industry Body

Coverage: WA

Stakeholder Comments:

PC2.3: and manage

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Added 'and manage' to PC 2.3 as suggested.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - PC2.2: should we include reference to AIIMS?

A - Yes. Also include in KE

Additional Stakeholder Support: Employer - NSW x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Australasian Inter-service Incident Management System (AIIMS) is included in PC 2.2 and KE.

Performance Evidence

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

PE requirements

Q - Should the plan be for a small companion animal evacuation facility or one facility but cater to a range or a couple of different species, i.e., common pets like dogs, cats, rabbits, etc?

A - generally one facility is accepted. Units need to be assessable.

Additional Stakeholder Support: Employer - NSW x 1, Other - NSW x 1, Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

PE worded as suggested:

' There must be evidence that the individual has developed a plan for a companion animals evacuation facility in a local area.'

Note: The SMEs did not want to specify "species" but agreed to relating the plan to one of a range of major incidents to make the unit more assessable.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

Support new title: Prepare plans to set up a small companion animal evacuation facility

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small' deleted from title.

General Feedback

Qualifications

Organisation Type: Other

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - The units developed for this project will be packaged in Skill Sets and in relevant, existing qualifications - where should they go?

Additional Stakeholder Support: Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback.

The units will be housed in the following existing qualifications:

- ACMAIM2X1 will be an elective in ACM30121
- ACMAIM3X1, ACMAIM3X2, ACMAIM4X1, ACMAIM4X2, ACMAIM5X1 and ACMAIM5X2 will be electives in ACM40121 (and possibly in ACM40321)
- ACMAIM5X2 will also be an elective in ACM40121

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

suggested a specialist stream and that these could also be packaged in ACM4021 Certificate IV in Animal Facility Management.

Consideration and Proposed Resolution: Noted

Thank you for the feedback. There has been little support for a specialist stream in a qualification, as learners may come to these units from multiple pathways. The new units have been included as electives in 3 qualifications, and are also included in 4 Skill Sets.

References

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - Should incident severity levels (SEV) and/or Australasian Inter-service Incident Management System (AIIMS) be included in Knowledge Evidence and Performance Evidence of relevant units?

A - Participants agreed.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. SEV and AIIMS referred to in PCs and KE where relevant.

Species

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

Q - Do we include separation of species in Performance Evidence where relevant?

A - Generally, yes

Q - Do we include references to species in Knowledge Evidence where relevant?

A - Working group thought the detail should generally not be included in the Knowledge Evidence. Add to the User Guide instead.

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. KE superfluous detail deleted and added to the User Guide. Separation of species referred to in context in KE. (Note - specifics identified during webinar).

Terminology

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

requested that 'during major incidents' be deleted from the unit titles (except for 5X1 which is a high-level unit). Discussion ensued regarding the overall aim of this project as it was originally meant to apply to 'emergencies' or 'disasters'. The working group considers that reference to 'an incident' is sufficient.

(definition to go in the User Guide)

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Terminology changed to denote 'incident' instead of 'major incident' apart from unit ACMAIM5X1 which is a high level unit. Further definitions have been made available in the User Guide.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

that 'rescue' is the word used in emergency legislation generally and 'rescue' is 'extrication or relocation' so add definition to User Guide. 'Relocating' means moving safely and relates to an animal that is not trapped.

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. "Rescue" retained in context and definition has been added to the User Guide.

Organisation Type: Employer

Coverage: NSW

Stakeholder Comments:

(webinar discussion)

discussed removing 'small' from references to 'companion animals' noting that legislation does not distinguish between size of animals. Project team discussed the aim of the project, i.e., that it specifically relates to 'small animals'. But consideration will be given to this on a unit-by-unit basis. This is relevant to 2X1 Participate in small companion animal rescue during a major incident and 3X1 Perform small companion animal rescue during a major incident (definition to go in the User Guide)

Additional Stakeholder Support: Employer - NSW x 2, Other - NSW x 1, Other - QLD x 1, Employer - VIC x 1, RTO - VIC x 2

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. 'Small companion animals' revised to 'companion animals' to broaden use of units.

User Guide

Organisation Type: Other

Coverage: QLD

Stakeholder Comments:

Include reference to PUA units

Additional Stakeholder Support: Employer - NSW x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Relevant PUA units included in Skills Sets:

- PUAOPE012 Control a Level 1 incident added to Companion Animal Incident Management Team Leader Skill Set
- PUAEMR001 Establish context for emergency risk assessment added to Companion Animal Incident Management Planner Skill Set

Organisation Type: Other

Coverage: NSW

Stakeholder Comments:

Include in the User Guide:

- Definitions
- How units connect
- Contextual examples for a range of settings (as we used to have in a range statement)
- Awareness of rescue limitations
- State/Territory legislation links (where required)
- National handout links

Additional Stakeholder Support: Employer - VIC x 1, RTO - VIC x 1

Consideration and Proposed Resolution: Adopted

Thank you for the feedback. Detail on legislation, units context, animal rescue examples, links have been included in the User Guide.