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| ahcss00123 | Administrator in Mined Land Rehabilitation Skill Set |

Modification History

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| Release | Comments |
| Release 1 | This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 7.0. |

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| Description  This skill set provides basic skills and knowledge for administrative support on mined land rehabilitation projects in the conservation and ecosystem management industry. |
| Pathways Information  These units of competency provide pathways into a range of Certificate III and Certificate IV qualifications  in the AHC Agriculture, Horticulture and Conservation and Land Management Training Package including:   * AHC31421 Certificate III in Conservation and Ecosystem Management. |
| Licensing/Regulatory Information  No licensing, legislative or certification requirements apply to this skill set at the time of publication. |
| Skill Set Requirements   * AHCBUS408 Operate within a budget framework * AHCILM306 Follow Aboriginal cultural protocols * AHCWRK305 Coordinate work site activities * BSBPMG427 Apply project procurement procedures * BSBTEC301 Design and produce business documents |
| Target Group  This skill set is for individuals who provide administrative support for projects in mined land rehabilitation. They are administrators who require skills in a rural or remote setting and generally work on site or in an office environment off site. |
| Suggested words for Statement of Attainment  These competencies from the AHC Agriculture, Horticulture and Conservation and Land Management and BSB Business Services Training Packages meet industry requirements for administrative support workers on mined land rehabilitation sites. |