Modification history

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| --- | --- |
| Release | Comments |
| Release 1 | This version released with SFI Seafood Industry Training Package Version 2.0. |

| SFICOM2X1 | Communicate remotely |
| --- | --- |
| Application | This unit of competency describes the skills and knowledge required to use appropriate devices to communicate from remote locations.  The unit applies to individuals who conduct activity in remote locations.  No licensing, legislative or certification requirements apply to this unit at the time of publication. |
| Use Prerequisite Unit | Nil |
| Unit Sector | Common |

| Elements | Performance Criteria |
| --- | --- |
| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |
| 1. Plan remote communication | 1.1 Identify purpose for communication and intended audience  1.2 Select most appropriate device for communication in accordance with available resources and relevant workplace procedures |
| 2. Use appropriate device to communicate remotely | 2.1 Access device for remote communication in accordance with workplace procedures  2.2 Ensure that any required communication devices and/or attachments are prepared in accordance with technology provider requirements  2.3 Communicate with the intended audience using the appropriate device in a concise manner to convey information accurately |

| Foundation Skills  This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria. | |
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| Skill | Description |
| Oral communication | * Communicate in a culturally sensitive manner |

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| Unit Mapping Information | | | |
| Code and title current version | Code and title previous version | Comments | Equivalence status |
| SFICOM2X1 Communicate remotely | N/A |  | New unit |

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| Links | Companion Volumes, including Implementation Guides, are available at VETNet:  https://vetnet.edesuscation.gov.au/Pages/TrainingDocs.aspx?q=e31d8c6b-1608-4d77-9f71-9ee749456273 |

| TITLE | Assessment requirements for SFICOM2X1 Communicate remotely |
| --- | --- |
| Performance Evidence | |
| An individual demonstrating competency must satisfy all of the elements, performance criteria and foundation skills in this unit.  There must be evidence that the individual has:   * communicated remotely on at least five occasions   In doing the above, evidence must also include:   * observing technical processes when using communication devices. | |

| Knowledge Evidence |
| --- |
| An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements, performance criteria and foundation skills of this unit. This includes knowledge of:   * key features of relevant communication devices * workplace policies for remote communication |

| Assessment Conditions |
| --- |
| Assessment of skills must take place under the following conditions:   * physical conditions: * skills must be demonstrated in an environment that accurately represents workplace conditions * resources, equipment and materials: * access to relevant communication devices   Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards. |

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