Modification history

Release	Comments
Release 1	This version released with FBP Food, Beverage and Pharmaceutical Training Package version 1.0.

FBPWHS1001	Identify safe work practices
Application	This unit of competency describes the skills and knowledge required to recognise known workplace hazards and identify work health and safety requirements and procedures relating to work activities. The unit applies to individuals who are new entrants to the food industry and work alongside a supervisor in most situations, exercising limited autonomy within established and well known parameters. All work must be carried out to comply with workplace procedures, in accordance with State/Territory work health and safety that apply to the workplace. No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.
Prerequisite Unit	Nil
Unit Sector	Work health and safety (WHS)

Elements	Performance Criteria
Elements describe the essential outcomes.	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Recognise work health and safety requirements	1.1 Identify work health and safety legislative requirements applicable to the workplace roles and activities 1.2 Identify duty of care requirements 1.3 Identify and explain own responsibilities to comply with safe working practices
2. Identify workplace hazards and control measures	2.1 Identify basic principles of risk management 2.2 Recognise common workplace hazards 2.3 Identify measures for controlling risks according to workplace policies and procedures 2.4 Identify requirements for the selection and use of relevant personal protective equipment 2.5 Interpret safety signs and symbols 2.6 Recognise workplace procedures for reporting hazards and risks
3. Identify work health and safety communication and reporting requirements	3.1 Identify participative arrangements for work health and safety, including communication processes, information and documentation requirements 3.2 Identify designated work health and safety roles and relevant authorities for raising work health and safety concerns, including concerns relating to the right to refuse unsafe work
4. Recognise work health and safety incident and emergency response procedures	4.1 Identify workplace procedures for responding to incidents, injuries and emergencies 4.2 Identify workplace procedures for first aid 4.3 Locate fire safety equipment and emergency evacuation procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	• Interprets workplace health and safety information from a variety of sources to identify and apply relevant information
Writing	• Uses clear language and correct concepts and terminology to ensure clarity of meaning when communicating workplace health and safety issues
Oral Communication	• Uses clear language and concepts, and tone and pace appropriate for the audience and purpose when communicating workplace health and safety issues
Navigate the world of work	• Recognises organisational expectations and follows explicit protocols and procedures • Identifies and accepts responsibility for working within workplace frameworks • Seeks clarification of policies and procedures when required
Interact with others	• Responds to clear requests and contributes to health and safety discussions when invited to do so, asking relevant questions as appropriate
Get the work done	• Follows clearly defined instructions and sequencing, and monitors own progress for the task, and seeks assistance when necessary • Makes low-impact decisions around immediate clearly defined tasks • Responds to highly obvious routine health and safety problems using instruction and procedures

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
FBPWHS1001 Identify safe work practices	FDFOHS1001A Work safely	Updated to meet Standards for Training Packages Changes to Performance Criteria to align with competency standards Change to title to reflect intent of unit	Equivalent unit

Links	Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4

TITLE	Assessment requirements for FBPWHS1001 Identify safe work practices

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has, on at least one occasion:
- identified work health and safety legislative requirements applicable to own work
- interpreted the meaning of safety signs and symbols
- identified personal and protective equipment requirements
- identified the basic principles of risk management, and control measures used in the workplace
- recognised workplace hazards, incidents and injuries, and explained workplace procedures for reporting them
- explained own work health and safety rights and responsibilities in the workplace
- identified emergency procedures.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:
- applicable commonwealth, state or territory work health and safety legislation, regulations, standards, codes of practice and industry standards/guidance notes relevant to own work, role and responsibilities
- basic principles of risk management and assessment relating to work role
- common known workplace hazards
- potential consequences of failing to follow safe work practices
- common workplace safety signage and their meanings
- general workplace emergency response and evacuation procedures
- work activities which require licences, tickets or certificates of competency
- general first aid response requirements
- workplace procedures for raising work health and safety issues
- workplace procedures for reporting work health and safety hazards, accidents, incidents, emergencies, injuries, near misses and dangerous occurrences
- workplace procedures for responding to hazards, incidents and injuries
- general workers compensation and injury management requirements
- work health and safety hierarchy of controls
- work health and safety responsibilities and rights of duty holders, including persons in control of work/projects, employers and self-employed persons, supervisors, designers, manufacturers and suppliers, workers and inspectors
- own rights and responsibilities to comply with safe working practices, relating to identification of hazards, preventing bullying or harassment, use of amenities, smoking, use of drugs and alcohol and housekeeping
- role of work health and safety committees and representatives
- types of common personal protective equipment and fire safety equipment
- types of work health and safety information and documentation.

Assessment Conditions

Assessment of skills must take place under the following conditions:
- physical conditions:
  - a workplace or environment that accurately represents workplace conditions
- resources, equipment and materials:
  - relevant reporting forms and other safety information
- specifications:
  - workplace health and safety policies and procedures
  - workplace health and safety legislation, regulations and codes of practice
- relationships (internal and/or external):
  - supervisor or senior personnel.

Assessment Conditions
Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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