Modification History

| Release | Comments |
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| Release 2 | This version released with RGR Racing and Breeding Training Package Version 3.0. |
| Release 1 | This version released with RGR Racing and Breeding Training Package Version 2.0. |

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| RGR30418 | Certificate III in Racing Services |
| Qualification Description  This qualification reflects the broad work responsibilities undertaken within regulatory and integrity services operations within the greyhound, harness or thoroughbred racing codes. The general qualification covers skills required for a range of racing services and operations. Three specialisations can be selected. The Cadet Steward specialisation covers duties required to assist stewards in race and non-race day activities. The Racing Administration specialisation covers general office administration conducted under racing-specific protocols and procedures. The Track Maintenance specialisation covers the maintenance and repair of racing tracks, gardens and other facilities as well as the use of tools and machinery.  Within this qualification individuals are responsible for organising their own work within known routines, often requiring well-developed decision making and problem-solving skills, and a high degree of confidentiality and discretion in their job functions. Knowledge of the rules of racing, racing protocols, animal welfare and duty of care requirements is considered essential.  No occupational licensing, legislative or certification requirements apply to this qualification at the time of publication.  Competencies attained in the units packaged for this qualification will apply to the harness, thoroughbred and greyhound codes of the industry. Consequently, when performance criteria are applied they will relate to the harness or thoroughbred or greyhound code and a Certificate III in Racing Services must contain a statement as follows:  'This qualification was achieved under the conditions operating in the [insert relevant racing code - harness OR thoroughbred OR greyhound] code of the racing industry.' | |
| Entry Requirements  Greyhound, harness and thoroughbred racing codes are strictly regulated throughout Australia. Individuals electing to undertake the specialisation for Cadet Steward must meet the requirements of the relevant Controlling Body or Principal Racing Authority. Users are advised to check with the relevant authority for requirements. | |
| Packaging Rules  To achieve this qualification, competency must be demonstrated in:  18 units of competency:  4 core units plus  14 elective units.  Elective units must ensure the integrity of the qualification’s Australian Qualification Framework (AQF) alignment and contribute to a valid, industry-supported vocational outcome. Electives can be chosen to provide a general qualification or a qualification with a specialisation.  For the award of the *Certificate III in Racing Services* choose:  at least 11 units from Groups B and D  up to 3 units from the remaining electives in Groups B and D or from any currently endorsed Training Package or accredited course.  For the award of the *Certificate III in Racing Services (Cadet Stewar*d) choose:  **at least 7** units from Group A including *RGRSTD301 Perform duties of cadet steward*  at least 4 other units from the electives in Groups A, B or D  up to 3 units from the remaining electives in Groups A, B or D or from  any currently endorsed Training Package or accredited course.  For the award of the *Certificate III in Racing Services (Racing Administration*) choose:  at least 7 units from Group B  at least 4 other units from the electives in Groups B or D  up to 3 units from the remaining electives in Groups B or D or from any currently endorsed Training Package or accredited course.  For the award of the *Certificate III in Racing Services (Track Maintenance*) choose:  at least 7 units from Group C  at least 4 other units from the electives in Groups C or D  up to 3 units from the remaining electives in Groups C or D  up to 3 units from any currently endorsed Training Package or accredited course. | |
| Core Units   |  |  | | --- | --- | | ACMGAS202 | Participate in workplace communications | | BSBWHS301 | Maintain workplace safety | | HLTAID003 | Provide first aid | | RGRCMN203 | Comply with racing industry ethics and integrity |   Elective Units  Group A Cadet Steward   |  |  | | --- | --- | | CPPSEC3032A | Gather information by factual investigation | | PSPREG001 | Carry out inspections and monitoring under guidance | | PSPREG011 | Give evidence | | RGRCMN305 | Participate in racing protests and inquiries | | RGRPSG304 | Participate in greyhound racing inquiries and appeals | | RGRSTD301 | Perform duties of cadet steward | | RGRSTD302 | Interpret wagering trends | | RGRSTD303 | Assess racing and training gear suitability and safety | | RGRSTD408 | Analyse race performance |   Group B Racing Administration   |  |  | | --- | --- | | BSBCUS301 | Deliver and monitor a service to customers | | BSBFIA301 | Maintain financial records | | BSBINM301 | Organise workplace information | | BSBITU301 | Create and use databases | | BSBITU306 | Design and produce business documents | | BSBWOR301 | Organise personal work priorities and development | | BSBWRT301 | Write simple documents | | RGRADM301 | Assist with race meeting operations | | RGRADM302 | Supervise use of track and race club facilities | | RGRADM402 | Prepare for race meeting special events | | RGRROP312 | Perform duties of licensing or registration clerk | | RGRROP313 | Process race nominations and acceptances | | RGRROP317 | Attend racing events and comply with protocols and safety procedures | | RGRROP401 | Perform duties of race programmer |   Group C Track Maintenance (new group)   |  |  | | --- | --- | | RGRTRK301 | Assist with race meeting track management | | RGRTRK401 | Supervise preparation of track and facilities for race meetings | | RGRTRK402 | Relate animal welfare to track and environmental conditions | | RGRTRK403 | Maintain specialised non-turf track surfaces for racing | | SISXFAC003 | Implement facility maintenance programs | | AHCMOM305 | Operate specialised machinery and equipment | | AHCPMG301 | Control weeds | | AHCPMG302 | Control plant pests, diseases and disorders | | AHCCHM303 | Prepare and apply chemicals | | AHCCHM304 | Transport and store chemicals | | AHCWRK305 | Coordinate worksite activities | | AHCWRK302 | Monitor weather conditions | | AHCIRG332 | Operate pressurised irrigation systems | | AHCSOL401 | Sample soils and interpret results | | AHCTRF304 | Monitor turf health | | AHCTRF305 | Renovate sports turf | | AHCTRF401 | Develop a sports maintenance program | | PSPPCM001 | Carry out basic procurement |   Group D Additional electives (was group C)   |  |  | | --- | --- | | ACMEQU205 | Apply knowledge of horse behaviour | | AHCBIO202 | Follow site quarantine procedures | | BSBDIV301 | Work effectively with diversity | | PSPGEN032 | Deal with conflict | | PUACOM012B | Liaise with media at a local level | | RGRCMN201 | Investigate job opportunities in racing and related industries | | RGRPSG201 | Handle greyhounds | | RGRPSH201 | Handle racehorses in stables and at trackwork | | RGRROP301 | Perform ear branding and marking up of greyhounds | | RGRROP302 | Brand standardbred horses | | RGRROP304 | Perform duties of clerk of scales at greyhound race meetings | | RGRROP306 | Perform duties of clerk of scales for jockeys at thoroughbred race meetings | | RGRROP311 | Perform duties of greyhound race starter | | RGRROP314 | Perform duties of photo finish operator at greyhound or horse race meetings | | RGRROP315 | Perform duties of timekeeper at greyhound or horse race meetings | | RGRROP316 | Perform duties of track supervisor during trackwork operations | | RGRROP406 | Perform duties of harness race starter | | RGRROP407 | Perform duties of thoroughbred race starter | | RGRROP410 | Perform duties of racehorse handicapper | | RGRROP411 | Perform duties of greyhound or horse race judge | | RGRSWA301 | Collect non-blood samples from greyhounds or horses | | RGRSWA302 | Collect non-blood samples from racing personnel | | RGRTRK303 | Provide emergency animal assistance | | RGRTRK402 | Relate animal welfare to track and environmental conditions | | SISXEMR001 | Respond to emergency situations | | |

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| Qualification Mapping Information   | Code and title current version | Code and title previous version | Comments | Equivalence status | | --- | --- | --- | --- | | RGR30418 Certificate III in Racing Services | RGR30308 Certificate III in Racing Services (Racing Administration) | Two qualifications merged and revised to include specialisations for cadet steward and racing administration | No equivalent qualification | | RGR30418 Certificate III in Racing Services | RGR30408 Certificate III in Racing Services (Cadet Steward) | Two qualifications merged and revised to include specialisations for cadet steward and racing administration | No equivalent qualification | |
| Links  Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce6c192a0 |