Modification history

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| Release | Comments |
| Release 1 | This version released with FBP Food, Beverage and Pharmaceutical Training Package version 2.0. |

| FBPWHS2001 | Participate in work health and safety processes |
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| Application | This unit of competency describes the skills and knowledge required to carry out work in accordance with work health and safety (WHS) requirements and procedures, and contribute to maintaining a safe workplace.  The unit applies to individuals who are entry level workers responsible for applying safe work practices under general supervision and exercising a limited autonomy for their own work.  No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.  NOTE: The terms 'occupational health and safety' (OHS) and WHS generally have the same meaning in the workplace. In jurisdictions where the national model WHS legislation has not been implemented, RTOs must contextualise the unit of competency by referring to current OHS legislative requirements. |
| Prerequisite Unit | Nil |
| Unit Sector | Work Health and Safety (WHS) |

| Elements | Performance Criteria |
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| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |
| 1. Plan and prepare to work safely | 1.1 Identify rights and responsibilities of self and others under WHS legislation  1.2 Obtain and use personal protective equipment (PPE) correctly as required  1.3 Confirm work requirements and control measures associated with activity  1.4 Plan work activities to meet requirements  1.5 Interpret work safety signage  1.6 Carry out pre-start checks as required |
| 2. Conduct work safely | 2.1 Follow work procedures and workplace instructions to ensure safe work  2.2 Apply safe handling practices when moving materials and items  2.3 Undertake WHS housekeeping in work area |
| 3. Respond to hazards | 3.1 Identify hazards in the work area and assess risk  3.2 Take action to control risks for hazards according to workplace procedures  3.3 Report hazards and inadequacies in control measures in accordance with workplace procedures  3.4 Report incidents and injuries to designated personnel |
| 4. Participate in work health and safety consultative activities | 4.1 Identify roles and responsibilities of WHS representatives and committees  4.2 Participate constructively in workplace meetings, workplace inspections or other WHS consultative activities  4.3 Raise WHS issues with designated personnel  4.4 Provide input to improve workplace WHS systems and processes to eliminate hazards and reduce risks |
| 5. Follow emergency response procedures | 5.1 Identify emergency situations and procedures  5.2 Follow reporting and communication procedures during emergency situations  5.3 Follow organisation procedures for responding to emergencies |

| Foundation Skills  This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria. | |
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| Skill | Description |
| Oral Communication | * Uses WHS concepts and terminology appropriate for audience and purpose when communicating with others * Seeks clarification when required |
| Navigate the world of work | * Identifies and accepts responsibility for working within WHS and workplace frameworks * Recognises organisational expectations and follows explicit protocols and procedures |
| Get the work done | * Responds to predictable routine risks and hazards and implements standard or logical solutions |

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| Unit Mapping Information | | | |
| Code and title current version | Code and title previous version | Comments | Equivalence status |
| FDBPWHS2001 Participate in work health and safety processes | FDFOHS2001A Participate in OHS processes | Updated to meet Standards for Training Packages  Minor changes to Performance Criteria for clarity  Change to title to reflect current industry terminology | Equivalent unit |

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| Links | Companion Volumes, including Implementation Guides, are available at VETNet: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4 |

| TITLE | Assessment requirements for FBPWHS2001 Participate in work health and safety processes |
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| Performance Evidence | |
| An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.  There must be evidence that the individual has carried out work in accordance with work health and safety (WHS) requirements and procedures, and contributed to maintaining a safe workplace on at least two separate occasions, including:   * following clear, logical verbal or written instructions * interpreting selected pictorial/graphical and written signs/instructions * clarifying meaning of instructions with peers and supervisors * giving accurate verbal or written descriptions of incidents or hazards * actively participating in WHS activities, including inspections, meetings and risk assessments. | |

| Knowledge Evidence |
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| An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:   * Commonwealth, state or territory WHS legislation, regulations, standards, codes of practice and industry standards/guidance notes relevant to own work, role and responsibilities * safety signs and their meanings, including signs for: * personal protective equipment * emergency equipment * dangerous goods class signs * specific hazards, such as sharps and radiation * the difference between hazard and risk * nature of common workplace hazards, including chemicals, bodily fluids, sharps, noise, manual handling, work postures, underfoot hazards and moving parts of machinery * potential consequences of incompliance and failing to follow safe work practices * standard emergency signals, alarms and required responses * the elements within the hierarchy of control * safety measures related to common workplace hazards * sources of WHS information in the workplace * the roles and responsibilities of employees, supervisors and managers in the workplace * roles and responsibilities of WHS representatives, WHS committees and employers * workplace specific information, including: * hazards of the particular work environment * potential emergencies relevant to the workplace * designated person for raising WHS issues * organisation and work procedures particularly those related to performance of own work, specific hazards and risk control, reporting of hazards, incidents and injuries, consultation, use of personal protective equipment and emergency response * potential emergency situations, alarms and signals, and required responses. |

| Assessment Conditions |
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| Assessment of skills must take place under the following conditions:   * physical conditions: * skills must be demonstrated in a workplace setting or an environment that accurately represents a real workplace * specifications: * WHS legislation, regulations and codes of practice.   Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards. |

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