Modification history

| Release | Comments |
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| Release 1 | This version released with the ACM Animal Care and Management Training Package Version 1.0. |

| ACMCAN309 | Develop institutional husbandry guidelines |
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| Application | This unit of competency describes the skills and knowledge required to research, consult with others and write institutional husbandry guidelines for a particular species.  This unit applies to wildlife animal keepers or carers who work in a captive animal facility, under the direction of a more experienced staff member.  No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.  NOTE: The terms 'occupational health and safety' (OHS) and 'work health and safety' (WHS) generally have the same meaning in the workplace. In jurisdictions where the national model WHS legislation has not been implemented, RTOs must contextualise the unit of competency by referring to current OHS legislative requirements. |
| Prerequisite Units | Nil |
| Unit Sector | Captive Animals (CAN) |

| Element | Performance criteria |
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| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |
| 1. Write institutional husbandry guidelines | 1.1 Confirm the need for husbandry guidelines and additional notes in consultation with supervisor  1.2 Research information relevant to the species to be included or referenced in the guidelines  1.3 Prepare draft husbandry guidelines  1.4 Circulate draft of guidelines within the institution for comment, and revise accordingly  1.5 Produce final document and distribute |
| 2. Review and maintain husbandry guidelines | 2.1 Monitor information for accuracy, relevance and currency  2.2 Update and improve guidelines in consultation with relevant personnel  2.3 Disseminate new information to staff  2.4 File guidelines appropriately |

| Foundation Skills  This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria. | |
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| Skill | Description |
| Reading | * Access and interpret husbandry manuals and published data on husbandry guidelines |
| Oral communication | * Consult with supervisor and team members to clarify task and information |
| Writing | * Document guidelines in an approved format, using language appropriate to the audience |

| Unit Mapping Information | | | |
| --- | --- | --- | --- |
| Code and title current version | Code and title previous version | Comments | Equivalence status |
| ACMCAN309 Develop institutional husbandry guidelines | ACMCAN309A Develop institutional husbandry guidelines | Updated to meet Standards for Training Packages | Equivalent unit |

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| Links | Companion Volumes, including Implementation Guides, are available at VETNet: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103> |

| TITLE | Assessment requirements for ACMCAN309 Develop institutional husbandry guidelines |
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| Performance Evidence | |
| An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.  There must be evidence that the individual has developed institutional husbandry guidelines for a minimum of three different species, including:  researched, collated and analysed information relating to a particular species  discussed and collaborated with team members and supervisor on the development of the guidelines. | |

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| Knowledge Evidence |
| An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:  principles and practices for developing institutional animal husbandry guidelines  animal husbandry guidelines requirements  biology and husbandry of animals in a captive animal environment  database programs for recordkeeping and data analysis  genetic principles for the management of captive animal populations  institutional policies and procedures, including WHS and relevant state/territory animal welfare regulations  principles of animal welfare and ethics  regional and institutional collection plans and policies  relevant federal, state or territory legislation and codes of practice  report formats for husbandry guidelines  research methods and facilities  species stocking policies. |

| Assessment Conditions |
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| Assessment of skills must take place under the following conditions:   * physical conditions:   an environment that accurately reflects a real workplace setting   * resources, equipment and materials:   equipment and resources appropriate to work undertaken in a captive animal facility   * specifications:   access to organisational policies, procedures and guidelines  current WHS legislation and regulations and relevant state/territory animal welfare regulations   * relationships (internal and/or external):   interactions with supervisor  interactions with team members.  Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards. |

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