

**Modification history**

Release	Comments
Release 1	This version released with RGR Racing Training Package Version 1.0.

<b>RGRPSG304</b>	<b>Participate in greyhound racing inquiries and appeals</b>
<b>Application</b>	<p>This unit of competency describes the skills and knowledge required to recognise rights and responsibilities, seek advice and provide clear and accurate information at inquiries and appeals, based on the rules of racing.</p> <p>The unit applies to individuals from the greyhound racing industry, who participate in inquiries and appeals.</p> <p>Licensing, legislative, regulatory or certification requirements may apply to this unit. Check with your state or territory Controlling Body or Principal Racing Authority for current licence or registration requirements.</p>
<b>Prerequisite Unit</b>	Nil
<b>Unit Sector</b>	Performance Services Greyhounds (PSG)

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for inquiries	1.1 Clarify the nature of the inquiry and source the relevant rules of racing 1.2 Confirm inquiry participants and request permission to present witnesses or to have an advocate present
2. Participate in inquiries	2.1 Clarify rights and responsibilities and follow inquiry procedures 2.2 Verify nature of the charge and plea options 2.3 Check that personal grooming and presentation are in line with industry expectations 2.4 Provide clear and accurate information to the inquiry
3. Prepare for appeals	3.1 Seek advice before lodging appeal within statutory timeframe 3.2 Lodge appeal according to the relevant rules of racing 3.3 Apply for stay of proceedings where appropriate
4. Participate in appeals	4.1 Clarify rights and responsibilities and observe appeals procedures 4.2 Check transcripts of previous inquiries related to appeal for accuracy and follow up, where required 4.3 Present accurate, relevant and legible written statements and documents 4.4 Provide succinct and relevant verbal evidence and statements to the appeal
5. Interpret outcomes	5.1 Read and interpret the determination from the relevant race tribunal 5.2 Debrief with supervisor, chief steward or other integrity or investigating staff

<b>Foundation Skills</b>	
<i>This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.</i>	
Skill	Description
Reading	<ul style="list-style-type: none"> <li>Read and interpret workplace policy on inquiries and appeals, the rules of racing, and racing authorities' regulations</li> </ul>
Writing	<ul style="list-style-type: none"> <li>Use appropriate text and racing terminology when preparing statements for inquiries and appeals</li> </ul>

<b>Unit Mapping Information</b>			
<b>Code and title current version</b>	<b>Code and title previous version</b>	<b>Comments</b>	<b>Equivalence status</b>
RGRPSG304 Participate in greyhound racing inquiries and appeals	RGRPSG304A Participate in greyhound inquiries and appeals	Updated to meet Standards for Training Packages Title changed to emphasise focus on greyhound racing.	Equivalent unit
<b>Links</b>		Companion Volume Implementation Guides are found in VETNet - <a href="https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103">https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103</a>	

<b>TITLE</b>	<b>Assessment requirements for RGRPSG304 Participate in greyhound racing inquiries and appeals</b>
<b>Performance Evidence</b>	
<p>An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit. There must be evidence that the individual has:</p> <ul style="list-style-type: none"> <li>• participated as an observer in at least one inquiry and one appeal</li> <li>• participated in at least two simulated inquiries and two appeals</li> <li>• read and interpreted the determination from each of the relevant race tribunals.</li> </ul>	
<b>Knowledge Evidence</b>	
<p>An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:</p> <ul style="list-style-type: none"> <li>• principles and practices for inquiries and appeals</li> <li>• communication procedures within inquiries and appeals</li> <li>• personal grooming and presentation requirements</li> <li>• processes and procedures for inquiries and appeals</li> <li>• protocols and procedures for communicating with stewards and appeal panel members</li> <li>• relevant national and local rules of racing</li> <li>• witnesses who can be called and who can act as an advocate.</li> </ul>	
<b>Assessment Conditions</b>	
<p>Assessment of skills must take place under the following conditions:</p> <ul style="list-style-type: none"> <li>• physical conditions: <ul style="list-style-type: none"> <li>• a greyhound establishment or an environment that accurately represents workplace conditions</li> </ul> </li> <li>• resources, equipment and materials: <ul style="list-style-type: none"> <li>• documentation relating to inquiries and appeal scenarios.</li> </ul> </li> </ul> <p>Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.</p>	
<b>Links</b>	Companion Volume Implementation Guides are found in VETNet - <a href="https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103">https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103</a>